Meeting convened at 3:33 p.m.

**Members present (alphabetical):** Barrett, Buccini, Christofi, Connally, Dalton, Daubenspeck, Dolan, Ferguson, Goble, Greene, Huang, Ivanov, Marino, Moser, Nugent, O’Brien, Popiel, Pruss, Ryan, Schlicht, Secco, Sheffield-Thergood, Stephenson, Wade-Rancourt

**Guests present:** Alexander, Atkinson, Cratty, D’Esposito, Gates, Kenausis, Markert, O’Neill, Schlesinger, Schmotter

**President:** Dan Barrett  
**Parliamentarian:** Sam Lightwood

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I. **Minutes**

A. May 2014 (2013-2014 Senate)  
B. May 2014 (2014-2015 Senate)

May 7, 2014 minutes A and minutes B were approved (Green, O’Brien; 11/0) and (Schlicht/O’Brien; 11/0), respectively

II. **Announcements**

A. Dr. James Schmotter, WCSU President – Welcome

B. Sean Loughran, VP of Finance – Budget Update  
   1. Enrollment flat to last year, 4% down to budget

C. Dr. Jess House, Dean of SPS – Transform 2020 Update  
   1. Transform 2020 initiatives being reviewed by invited campus members  
   2. All WCSU members are invited to email Transform2020@wcsu.edu with any comments regarding initiatives  
   3. Will email Transform2020 documents distributed in Senate to campus community

D. Dr. Patty O’Neill – WCSU Representative to the BOR FAC  
   1. Dr. O’Neill encouraged faculty to listen to audio recording of Board of Regents town hall meeting held on WCSU campus 9/16/14  
   2. BOR FAC approved resolution requesting legislative solution to the problem of qualified undocumented students being unable to access financial aid in Connecticut
SENATE

3. Transform 2020 has asked BOR FAC to work with Mike Gargano to develop the “academic imperative” – meaning of this phrase unclear at this time
4. BOR FAC is planning Spring 2015 conference – themes: shared governance & transfer and articulation, remediation

E. 2014-2015 Meetings:  
   October 15, 3:30 PM, WS Classroom Bldg #218  
   November 19, 3:30 PM, SC 201  
   December 10, 3:30 PM, WS Classroom Bldg #218  
   January 21, 3:30 PM, SC 201  
   February 18, 3:30 PM, WS Classroom Bldg #218  
   March 11, 3:30 PM, SC 201  
   April 15, 3:30 PM, WS Classroom Bldg #218  
   May 6, 3:30 PM, SC 201

F. Fred Cratty, Associate VP for Human Resources – Training on Mandatory Reporting of Suspected Abuse or Neglect of a Child.  
   1. Every employee at the university = mandatory reporter  
   2. Email re: training will be sent to full-time faculty, information already sent with contract to adjunct faculty, training provided to student employees  
   3. Must be done within 3 months of date of employment for new hires  
   4. Must be done within 90 days by existing faculty once the training module is posted online.

G. New Parliamentarian – Dr. Sam Lightwood

H. Announcements in Writing  
   1. Going forward all Announcements to be read at Senate should be submitted in writing before meeting; announcements should generally be limited to 5 minutes.

I. Distribution of Senate Meeting Materials  
   1. No more paper copies available on day of meeting

J. Other  
   1. WCSU Strategic Planning Stakeholders Conference scheduled for December 5, 10 am – 2 pm, to be held on the Midtown campus. Senators are encouraged to attend.

III. Unfinished Business

A. Nominations & Elections Committee Bylaws Change – Dr. D.L. Stephenson  
   1. Motion Postponed until the October meeting (Schlicht/Green; 21/0)

IV. New Business
SENATE

A. Request for Elections for General Education Tiered Competency Ad Hoc Committees – Jamie Begian
   1. The Committee proposes the formation of 10 individual ad hoc Competency Definition Committees (one for each competency) that will define competencies and learning outcomes associated with each competency in Fall 2014. These committees will be comprised of two members of the Committee on General Education (with one acting as chair) and three members of the University at large.

   2. Motion Approved (Schlicht/Moser; 21/0)

B. Request for an Ad Hoc Committee on the Use of E-Devices in Classrooms* – Dr. Ann Atkinson
   1. Motion Approved (Goble/Schlicht; 22/0)

C. Reports
   1. UPBC Annual Report – Dr. Dan Barrett
   2. Graduate Council Annual Report – Dr. Josie Hamer
   3. Media & Library Services Annual Report – Dr. JC Barone
   4. CUCAS Annual Report – Dr. Tony Markert

   All accepted with no comments.

V. Adjournment – the meeting adjourned at 4:19 p.m.

SENATE RESOLUTIONS – September 17, 2014

R-14-9-1. RESOLVED THAT THE UNIVERSITY SENATE WILL ADOPT THE PLAN APPROVED BY THE COMMITTEE ON GENERAL EDUCATION ON 9/5/2014 FOR THE CREATION OF 10 AD HOC COMPETENCY DEFINITION COMMITTEES. THESE 10 AD HOC COMMITTEES WILL DEFINE THE 10 COMPETENCIES SPECIFIED IN THE SENATE APPROVED FRAMEWORK FOR GENERAL EDUCATION. ALL TEACHING FACULTY ARE ELIGIBLE TO SERVE AS MEMBERS OF NO MORE THAN TWO AD HOC COMPETENCY DEFINITION COMMITTEES. MEMBERSHIP WILL BE DETERMINED BY AN ELECTION CONDUCTED BY THE PRESIDENT OF THE UNIVERSITY SENATE AND ADMINISTERED BY THE NOMINATIONS AND ELECTIONS COMMITTEE.

R-14-9-2. RESOLVED THAT THE UNIVERSITY SENATE FORM AN AD HOC COMMITTEE TO DEVELOP A UNIVERSITY POLICY REGARDING THE USE OF E-DEVICES IN CLASSROOMS.
THIS COMMITTEE WILL BE CONSTITUTED AS FOLLOWS:
- FIVE (5) FACULTY SENATORS APPOINTED BY THE UNIVERSITY SENATE PRESIDENT REPRESENTING ALL FOUR SCHOOLS, IF POSSIBLE
- ONE SCHOOL DEAN, APPOINTED BY THE PROVOST
- THE PROVOST OR DESIGNEE
- ONE STUDENT, APPOINTED BY THE SGA PRESIDENT
- ONE REPRESENTATIVE FROM ACCESSIBILITY SERVICES, SELECTED BY THE COORDINATOR

THE COMMITTEE’S CHARGE WILL BE:
1. ELECT A CHAIR.
2. CONDUCT A WIDE SURVEY OF E-DEVICE POLICIES AT OTHER UNIVERSITIES AND OBTAIN PUBLISHED POLICY STATEMENTS FROM AAUP AND OTHER RELEVANT ORGANIZATIONS AND AGENCIES, AS APPROPRIATE.
3. SUMMARIZE AND REPORT THEIR FINDINGS TO THE UNIVERSITY SENATE AT THE FIRST MEETING IN 2015.
4. SOLICIT INPUT FROM FACULTY, STAFF, AND STUDENTS VIA SEVERAL OPEN FORUMS.
5. PROPOSE A POLICY TO THE UNIVERSITY SENATE NO LATER THAN THE APRIL 2015 MEETING.