Enrollment Management Committee

Meeting Minutes/ December 4th, 2013


Meeting convened: 0900

Letter from EMC to Senate: Letter to Senate (draft dated 12/2/2013) related to fitness and recreation center approved by EMC with corrections/ motion to accept letter with changes made by M. Murray, seconded by D. Brown

- Delete President Koza and
- Correct spelling of Cory to Corey P. Paris

Vote to accept unanimous/ when a Call for Senate items is made, M. Murray will put the letter on the agenda

T. Monks will make corrections to the letter and email copy to EMC members/ will hand deliver a copy to K. Koza, Senate President plus as email attachment as all of the Senators will then receive

Admissions: J. Murray stated that we have had an unfortunate early start for Spring 2014 semester/ returning student numbers lagging/continuing to lag (Historically, there is a 7% decrease from Fall to Spring semesters)/ print, email and phone calls have gone out to students who have not as yet registered for Spring 2014

On a positive note, new student numbers for January 2014 are better/ have also accepted some students for Fall 2014/ application numbers look promising

Goal: to keep stability between Fall and Spring semesters

Guidance Counselors (non-local) will be on campus Friday December 6th.

A. Mendieta and C. Paris visited Danbury High School a couple of weeks ago and spoke with Honor Students/ none of them wanted to come to Western

New Ideas to work on Spring 2014:

- Departments need to be proactive in recruitment of students (Departments need to be made aware of this)
- Possibly provide the Departments with a template as to how to recruit students/ F. Herbert to possibly help with the development of the template because VPA has lots of students
• Summer camps: Western is known for its Music Summer Camps/ can other departments do something in this area?
• How to capture the “best and brightest” students: e.g. high students who have finished their required courses as Seniors and are now enrolled in Western e.g. an example of a student taking Calc II currently/ how do we convert that student to coming to Western full-time upon graduation from high school/ ideas need to be “revenue neutral”

Next meeting tentatively scheduled for Wednesday February 5th 9am...each member should email his/her teaching schedule to T. Monks i.e. dates available for meetings Spring 2014.

Meeting adjourned: 0945

Happy Holidays to all,

Daryle Brown, recorder