Curriculum Development Proposal

Basic Information

Reference Number: CD1213225
Proposal Name: Make up examination policy for Catalog
Attachments: Rationale for clarifying the make up exam policy.docx
Originating Department/Committee: CUCAS
Proposal Author: Anthony Markert
Proposal Status: Submit
Proposal Type: ☐ New ☑ Revised Policy
Proposed Change: Academic Policy & Procedures Change
Second Department (if 9 or more credits for contract major):

Needs University Senate Approval: ☑ Yes

Additional Information

Rationale (for course proposal or program option):
Rationale for clarifying the make-up exam policy. The Americans with Disabilities Act requires that educational opportunities be available to everyone regardless of their particular abilities and disabilities. If a student cannot, for a disability-related reason, make it to a class during which an exam is being administered, the possibility of providing a make-up exam must be considered. It is important to understand that institutions are not permitted to enforce policies in a manner that denies students with disabilities the right to seek make-up exams as an academic adjustment. However, many instructors have adopted classroom policies that multiple graded assessments in class, often as many as a couple every week. This is a good practice, educationally, but needs to be consistent with federal law on providing appropriate accommodations. The following wording seems to strike the balance between obeying the law, providing access to students of all abilities, and retaining academic freedom in the educational methods used. Proposed catalog wording:

"Make-up exams are given at the discretion of the instructor, unless federal and/or state law applies. The instructor will announce their policy on the written syllabus at the beginning of each semester."
Approved at 03-21-13 CUCAS meeting.

Undergraduate/Graduate:
☑ Undergraduate
☑ Graduate

Review Committees:

Affects general education requirements (requires Gen Ed Committee (GEC) approval):
☑ Yes ☑ No

Affected GEC Area:

Affected GEC Field:

Courses to be offered:

Staffing and Time Provision:

Approvals

Form Status: University Senate Approval
Next Approver: University Senate

Academic Department Approval

CUCAS
Approved by markerta on 2013-05-18T16:10:10
Approved unanimously at 03-21-13 CUCAS meeting.
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<td>Dual-Label/Second Department Approval</td>
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<td>UPBC Approval</td>
<td>Approved by barrett on 2013-09-09T16:53:45</td>
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<td>Review Committee Approval</td>
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<td>CUCAS Approval</td>
<td>Approved unanimously at the 03-21-13 CUCAS meeting</td>
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<td>Graduate Council Approval</td>
<td>Approved at the 10-21-2013 Graduate Council Meeting. Graduate Council will be forwarding a policy for graduate students.</td>
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<td>Provost Approval</td>
<td>Needs BOR Approval: ☑ Yes</td>
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