CENTER FOR COMPASSION, CREATIVITY AND INNOVATION
BYLAWS

Article I—Name

1. This organization shall be known as the Center for Compassion, Creativity and Innovation (CCCI and hereafter also referred to as the Center).

Article II—Mission

2. The Center’s CCRI’s mission is to provide opportunities for undergraduate and graduate students through activities, research and programs that inspire and engage students, faculty, staff and people of all communities by linking the values of compassion, creativity and innovation for the betterment of all.

#2 Revised: The Center’s mission is to expand opportunities and support teaching, research and intellectual discourse, through activities and programs, exploring the values of compassion, creativity and innovation for undergraduate and graduate students, faculty, and staff across all academic disciplines working whenever possible with people of all communities.

Article II—Purpose

1. Create awareness within the university as well as the regional and global communities about the importance of compassion, creativity and innovation in daily and professional life.

2. Maintain a forum where students, faculty, staff and people from all traditions such as, but not restricted to, artistic, religious, philosophical, cultural, political and business traditions can come together to investigate the conjunction of compassion, creativity and innovation through dialogue, research and activities.

3. Publish and disseminate creative products of the Center (such as conference proceedings, research, music, etc.) through appropriate format and media (such as online, print, concerts, etc.).

4. Seek to enrich the activities, research, and curricula in all disciplines of the university by supporting students, faculty, and staff who wish to inquire into issues of compassion, creativity and innovation.

5. Sponsor activities, events, conferences and forums related to issues of compassion, creativity and innovation.
6. Engage with other centers and organizations on other projects consistent with the Center’s mission.

Article III—Operations

1. The Center shall be self-funding. The Center may solicit and receive grants and accept contracts, donations, and endowments from the public and private sectors consistent with its objectives as well as with state and university policies and procedures.

2. All funds of Article III, section 1 shall be deposited in the Center’s accounts administered by the University. Expenditure of such funds shall be under the direct control and administration of the Center.

3. The Center is empowered to compensate students, faculty, staff and others for related activities, events, conferences and forums or when applicable delivering services or goods related to the Center mission. Examples could include, but are not restricted to, appropriate conference fees or travel expenses to said conference.

Article IV—Governance and Rules of Order

1. The Center shall be managed by a Director and Governing Board under the supervision of the Provost/Vice President of Academic Affairs. There will be no salaried members of the Governing Board. No one shall be appointed to the Board whose purpose of being on the Board is to promulgate his or her personal faith.

2. The Governing Board shall consist of eleven (11) voting members:

   a. The Director

   b. The Provost/Vice President of Academic Affairs

   c. A representative from the Ancell School of Business, elected from among interested faculty in the Ancell School of Business

   d. A representative from the School of Arts and Sciences, elected from among interested faculty in the School of Arts and Sciences

   e. A representative from the School of Professional Studies, elected from among interested faculty in the School of Professional Studies

   f. A representative from the School of Visual and Performing Arts, elected from among interested faculty in the School of Visual and Performing Arts

   g. Two (2) students, appointed by the Provost in consultation with the Governing Board, who will represent the university’s student population.
h. Three (3) representatives from the external community appointed by the Provost.

3. The term of office of each Governing Board member shall be for three (3) years, commencing on June 1st. Members may be eligible for reelection or reappointment. A total of four (4) board seats shall be eligible for election or appointment each year, in a manner such that all eleven (11) board seats shall be either elected or appointed in a three year period.

4. In the event of a vacancy on the Board, the relevant school or organization shall promptly appoint a replacement for the remainder of the vacated term.

5. As appropriate, the Director or Governing Board may invite persons from outside the Governing Board to participate in Board meetings on a non-voting basis.

6. The Board shall seek to work through consensus, but shall be regulated in accordance with Robert’s Rules of Order, and all other proceedings shall be governed by the Bylaws.

7. The Bylaws and any future amendments shall be subject to University Senate approval.

Article V—Quorum

1. At meetings of the Governing Board, a majority of the members of the Governing Board shall constitute a quorum.

2. A majority vote of those present and voting shall be necessary to carry any motion made.

Article VI—The Director

1. The Director of the Center shall be the person elected as the Director of the Honors Program. If the Director of the Honors Program is unable to assume the duties and responsibilities of the Director of the Center, the Director of Center shall be appointed by the Provost/Vice President of Academic Affairs for a three (3) year term upon recommendation of the Governing Board.

2. The Director and other members of the Governing Board shall seek to achieve all the purposes and objectives defined in Article II.

3. The Director or other designated Governing Board member shall function as Chairperson at meetings of the Center.

4. The daily administration of the Center shall be the responsibility of the Director. The Center Director shall make routine operating decisions under guidelines established in periodic Governing Board meetings.

5. The Director shall be a fiscal agent of the Center and will be authorized to sign for disbursement of funds in the Center’s accounts with the approval of the Governing
6. The Director shall be responsible for the preparation of a budget for the ensuing year to be presented to the Governing Board at the annual meeting to be held in May. Said budget shall include the estimated costs of administering and operating each program and estimated revenues from all sources in support of the Center and its programs.

7. The Director shall prepare and provide to each member of the Governing Board, at the annual meeting, a report of the programs and services provided by the Center during the previous academic year. The Director will also send a copy of the annual report to the University Senate.

**Article VII—Meetings**

1. The Governing Board shall meet at least four times annually, with the annual meeting to be held in May.

2. Special meetings of the Governing Board may be called at the request of the Director or Provost/Vice President of Academic Affairs provided a notice has been given to all members at least 72 hours prior to such a meeting and the agenda has been announced when the meeting is called.

3. All meetings will be held on the WCSU campus unless otherwise specified. Every attempt shall be made to provide an audio or video remote conference option for members who are not able to join the meeting in person.

4. A Recording Secretary shall be appointed at each meeting to keep the official minutes. A copy of official minutes of each meeting shall be available to anyone upon request.

**Article VII—Amendments**

1. Bylaws may be amended by a two-thirds vote of the Governing Board members present at any meeting, provided that written notice of the meeting, containing a copy of the proposed amendment, is given at least 15 days prior thereto to all members.

2. Amended Bylaws must be approved by the University Senate.