Meeting convened at 3:35 p.m.

Members present (alphabetical): Daniel Barrett, Esther Boriss; Marc Bourque; Emilio Collar, Jr., Karen Crouse, Sara DeLoughy, Melissa Fenwick, Ed Hagan, Carol Hawkes, Senan Hayes, Nancy Heilbronner, Damla Isik, Karen Koza, Gancho Ganchev, sitting in for Todor Ivanov, Heather Levy, Leslie Lindenauper, Allen Morton, Duane Moser, James Munz, Jennifer O’Brien, Tom Philbrick; Paula Secondo, David Skora, Marjorie Steinberg, sitting in for Roberg Veneziano, Emily Stevens, Robert Veneziano,

Guests present: Dr. Susan Maskel, Parliamentarian; Ana Bortolleto, Maria Bortolleto, Lourdes Cruz, Chuck Spiridon, Robergt Whittemore, Abbey Zink

I. Minutes

The minutes from the November and December 2010 meetings will be available in March.

II. Announcements

A. Motions

President Koza announced that all proposed resolutions should be submitted prior to the Senate meeting in their final form (as they would be presented) – especially those over 50 words.

B. Minutes

Senator Heilbronner asked for input from the Senators regarding missing information on the November minutes.

C. Update on the Design Review Committee - President Koza announced that Senator Heather Levy has joined Senator Elizabeth Popiel & Dr Jody Rajcula on the Design Review Committee. She thanked them for their service to the University.

D. Update on the Use of Electronic Ballots - Senator Levy and Lorraine Capobianco provided an update on the process.

E. Other

President Koza announced that there will be a Legislative Breakfast on Feb.24 and an emergency meeting of the UPBC on February 28.

Dr. Schmotter discussed the state’s budget decisions and their impact on WCSU’s current services budget.
III. Unfinished Business

A. Report back from the Ad Hoc Senate Committee for Formalizing Procedures for Faculty Participation in Future Searches – Senator Dan Barrett, Chair, provided an update of the work of the committee. Senator Barrett discussed the proposed resolution (Barrett/Philbrick)

It is the will of the University Senate that the University President, Provost, or other appropriate administrator consult with the Senate President regarding the selection of teaching faculty members to serve on search committees as specified below. Such consultation shall occur before faculty are chosen to serve on search committees for positions that significantly impact academic affairs, including, but not limited to, Provost, Vice Presidents, Associate Vice Presidents, Library Director, Deans, CIO, and assistant Deans.

Once the Senate President has been asked to recommend faculty members, he/she (or designee) shall:

- Disseminate, as soon as possible, a notice to all faculty announcing the formation of the search committee and soliciting the names of faculty who are willing to serve. The announcement will specify the deadline by which these names must be submitted, and this deadline shall be no sooner than 7 days following the dissemination of the call for service.
- The Senate President shall gather these names and submit the entire list to the appropriate hiring authority, and has the option of recommending specific members from among this list to serve on the search committee. The Senate President may supplement this list by including faculty who were not nominated via the above process.
- The appropriate administrator shall give priority to the faculty members included on this list when making appointments to the corresponding search committee. Faculty representatives should ideally represent a broad spectrum of the teaching faculty, including faculty of various ranks, both tenured and non-tenured, and from schools and departments, as appropriate.

Vote was postponed until March because it is a policy issue. It will be readdressed in the March meeting.

B. Other
Dream Act was tabled until the February meeting from the December meeting. Senator Hagen discussed how the U.S. Congress did not pass the bill. He withdrew the motion. A new motion was presented (Hagen/Philbrick):

The WCSU University Senate urges the CSU acting Chancellor and our Danbury area state legislators to support an in-state tuition Bill for undocumented students

A brief discussion followed.

Vote was postponed until March because it is a policy issue. It will be addressed in the March meeting. Secretary will send the motion to Terry Buzaid to distribute to Senators.
IV. **New Business**

A. Other
   Lorraine Capobianco discussed a new system for submission of materials to CUCAS.

V. **Adjournment**

The meeting adjourned at 4:15 p.m.