DATE: 5/16/11
TO: KAREN KOZA, SENATE PRESIDENT
FROM: KATY WISS, CUCAS CHAIR
RE: CUCAS ANNUAL REPORT AY 2010-2011

CUCAS Membership for AY 2010-2011: ex officio: Lourdes Cruz (Registrar), Jerry Wilcox (Director of Institutional Research & Assessment); Academic Deans, Maryann Rossi, Abbey Zink, Allen Morton, Carol Hawkes; Elected Teaching Faculty: SAS: Robin Flanagan, Katy Wiss; SPS: Bonnie Rabe, Barbara Piscopo; ASB: Michele Ganon, one position vacant; VPA: Dave Smith, one position vacant; at large: Jessica Eckstein, Anne Roberts; and student: Mike Fraser

CUCAS met six times this year (and plans to meet in May). We did not meet in March because there was no business. Although we never lacked a quorum: two positions remained unfilled.

A new online curriculum approval procedure went into effect in the spring. Patty O’Neil and University Computing worked very hard to make this happen. The decision was made to go live with the system before resolving all issues. Feedback is being collected to work on improvements for next year’s installment. All proposals for the year have been entered and are now archived on this SharePoint system. The system has highlighted the gap between policy and practice, and some gray areas of both, such as when curriculum procedures need budgetary approval.

CUCAS considered a wide range of academic and policy proposals this year. Policy considerations included the Course repeat Policy, Departmental Honors Designations and Clarifying when the Catalog is to be printed, as well as how to keep the paper and online catalog consistent. As CUCAS makes recommendations, they will be forwarded to the Senate for consideration.

The Summer Curriculum Subcommittee composed of members of CUCAS and Grad Council (Katy Wiss, Jessica Eckstein, Fred Tesch, Barbara Piscopo, Mary Delcourt, Carol Hawkes and Bonnie Rabe) allocated about 67% of the available Summer Curriculum money. The rest of the funds will be returned and applied to next year’s pool. CUCAS plans for form an ad hoc committee to make recommendations to clarify the application procedure.