Center for the Study of Culture and Values

ARTICLE I – NAME
The name of this organization shall be the Center for the Study of Culture and Values at Western Connecticut State University.

ARTICLE II – PURPOSE
1. To promote and sponsor study of the contributions of world cultures and individual leaders to the development of values and great value-based decisions in history and contemporary affairs.
2. To promote and sponsor the examination and analysis of ethical, moral, and legal codes in their effect upon patterns of social, professional, and business practice related to culture and values.
3. To bring distinguished visiting teachers and scholars to the university through endowed chairs in the history, distinctiveness, and influence of cultures and their values.
4. To engage the university and the Danbury community in dialogue on culture and values by means of an endowed lecture series.
5. To engage students in critical, reflective thinking about individual and collective belief systems and provide a forum for student engagement with culture and value-related issues.
6. To sponsor and promote additional activities related to the study of culture and values. These may include interdisciplinary academic programs leading to certificates and/or degrees, research on culture and values, publications, an interactive website, an electronic library, exhibitions, workshops, conferences, and symposia with community leaders.

ARTICLE III – OPERATIONS
1. The Center for the Study of Culture and Values may solicit and receive grants and accept contracts, donations, and endowments from the public and private sectors consistent with its objectives and with state and university policies and procedures.
2. Funds received from grants, donations and/or endowments will be deposited in an account administered by the university and its Foundation. Expenditure of such funds in accordance with the budget will be the responsibility of the Coordinator upon approval by the Dean.
3. Expenditures may include payment to student employees and others delivering services to the Center and/or its clients.

ARTICLE IV – GOVERNANCE AND RULES OF ORDER
1. The Center shall be administered by a faculty Coordinator, who shall report to the Dean of Arts and Sciences and work under the guidance of an Advisory Committee.
2. The Committee shall consist of seven (9) voting members: the Coordinator; the Dean of the School of Arts and Sciences; five (5) full-time faculty members, three (3) to be elected from and by academic departments in the School of Arts and Sciences (no more than one from any department), one (1) from academic departments in the Ancell School of Business, and one (1) from academic departments in the School of Professional Studies; and two (2) representatives appointed by the President. Participation by faculty is voluntary.
3. The term of office of each elected or appointed member shall be two years, with overlapping terms. Members may serve a maximum of two consecutive terms.
4. As appropriate, the Coordinator may invite persons from outside the university to participate in Committee meetings on a non-voting basis.
5. The Board shall be regulated in accordance with Robert’s Rules of Order, and all other proceedings shall be governed by the bylaws.

**ARTICLE V – QUORUM**
1. 1. At meetings of the Advisory Committee, a majority of the members shall constitute a quorum.
2. A majority vote of those present and voting, provided a quorum is present, shall be necessary to carry any motion made.

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**ARTICLE VI – THE COORDINATOR**
1. The faculty Coordinator shall be drawn from the full-time faculty of the School of Arts and Sciences.
2. The Coordinator shall be appointed by the Dean of Arts and Sciences for a minimum term of one year upon recommendation of the Advisory Committee.
3. The Coordinator shall be responsible for the administration of the Center. He/she shall work with participating academic departments and other university and community constituencies to plan and implement programs appropriate to the Center’s mission and purpose.
4. The Coordinator shall prepare a budget for the Center and shall present it to the Advisory Committee at the annual meeting. Said budget will include the estimated costs of operating and administering each Center program and estimated revenue from endowment and all other sources in support of the Center and its programs.
5. The Coordinator shall prepare a report of the programs, events, and services provided by the Center during the previous year and shall present this report to the Advisory Committee at its annual meeting. A copy of the report shall be sent to the university Senate.
6. Clerical support for the Coordinator will be provided by the office of Dean of Arts and Sciences.

**ARTICLE VII – MEETINGS**
1. The Advisory Committee shall meet at least twice annually, with the Annual Meeting to be held in April.
2. Special meetings may be held at the request of the Coordinator, the Dean, or any four (4) voting members of the Committee, provided that all members receive a notice at least 72 hours prior to such a meeting and the agenda is announced in the meeting call.

**ARTICLE VIII – AMENDMENTS**
1. Bylaws may be amended by a two-thirds vote of Advisory Committee members present at any meeting, provided that members were notified of the proposed amendment at the previous meeting.
2. Amended bylaws must be approved by the University Senate.

*Senate Approval: R-03-02-01*