
GUESTS: John Clark, Sean Loughran, Shane Murphy, Mary Ann Dease, Tom Philbrick

1. Veronica Kenausis was appointed recording secretary.
2. November 2017 minutes will be considered at the March meeting.
3. Update on budget
   John Clark and Sean Loughran discussed the short term and longer term budget pictures. Spring enrollment is still tracking lower than last year, and the housing numbers have also decreased. The university plan is to concentrate on bolstering enrollment, housing, and retention for FY19 while working with legislators to maintain state funding levels. Department budgets are anticipated to be flat next year. Patty O’Neill and Sean Loughran will create a plan for VPs and budget holders to share budget information at a future UPBC meeting.
4. New business: MS in Addiction Studies (Psychology)
   **Motion to approve new Master’s Program in Addiction Studies (Dalton/May).**
   Shane Murphy presented the proposal. The program was developed at the encouragement of the provost, to respond to interest consistently expressed by undergraduates, and to address the urgent need for addiction counselors in the region.
   **Motion passed unanimously.**
5. Motion to adjourn at 3:23 PM (Philbrick/Warren).

Respectfully submitted,

Veronica Kenausis