Committee on Undergraduate Curriculum and Academic Standards (CUCAS)
Annual Report: 2017-2018

Committee Members:
Keith Gauvin, Registrar; ex officio
Jerome Wilcox, Director of Institutional Research and Assessment (ex officio)
Josephine Hamer; Dean, Macricostas School of Arts & Sciences (ex officio)
Patricia Ivry; Dean, School of Professional Studies (ex officio)
David Martin; Dean, Ancell School of Business (ex officio)
Brian Vernon; Dean, School of Visual & Performing Arts (ex officio)

Elected Teaching Faculty:
JC Barone (A&S), 2015-18; Chair (2017-2018)
Ming Ling (Cindy) Chuang (A), 2017-20
Amanda Lubell (A&S), 2016-19
Douglas O’Grady (VPA), 2017-20
Barbara Piscopo (PS), 2015-18
Rebecca Wade-Rancourt (PS), 2017-20
Tom Yoon (A), 2016-19

Elected Teaching Faculty At-Large:
Jessica Eckstein, 2015-2018
Katie Lever-Mazzuto, 2015-2018 (on Sabbatical Leave)

Student Representatives (2017-18)
Leah Harger, School of Arts and Sciences
Lindsey Englander, School of Professional Studies
Javier Chiluisa Jimenez, Ancell School of Business

Guests:
Terri Small, CUCAS secretary; Administrative Assistant, Office of the Registrar; ex officio

Meeting Dates:
Weather factored into not meeting a quorum for the December 2017 and March 2018 meetings. The committee met on the following dates during the 2017-18 academic year:
   September 21, 2017
   October 19, 2017
November 16, 2017
January 18, 2018
February 15, 2018
April 19, 2018
May 17, 2018

This year, in addition to reviewing over 50 curriculum proposals, we revisited several priorities:

1. **Update and improve the CUCAS Website**
2. **Review and Update CUCAS Bylaws**
3. **Streamline Sharepoint and improve clarity of the curriculum workflow process**
4. **Revise the Curriculum Approval Process**
   
a) *Revise Program Learning Outcomes to the Curriculum Approval Process (Sharepoint)*

   - **Rationale:** All program learning outcomes should be reflected in the catalog. The Curriculum Approval Process is the central repository for most changes in the catalog (courses descriptions, requirements etc.) Placing the program learning outcomes here will help us to document changes and insure that the catalog is up to date.

   - **Process:** As this is a department decision, the pathway proposed is the same as that of Revisions to Course Titles. The link would be Title: Revise Program Learning Outcomes.

b) *Add Articulation agreements to the Curriculum Approval Process (Sharepoint)*

   - **Rationale:** While the CSCU system has recently gone through the establishment of TAP, WCSU regularly partners with several other community colleges. Records of articulation agreements frequently go missing when chairs change and they miss updates alongside curriculum changes. Placing a pathway in the Curriculum Approval Process will facilitate more comprehensive record keeping and potentially trigger a review of articulation agreements when department revise their programs.

   - **Process:** As this is a department decision, the pathway proposed is the same as that of Revisions to Course Titles. The link would be title Program Articulation Agreements (Revisions or New).

**Takeaway:**

- This process will help with record keeping and create a nice pathway for the following:
  - Department ➔ Provost ➔ Information for Catalog Updates
- Records of articulation will have to be in the catalog, exist in Sharepoint and have full review of faculty.

- Deans should be copied on these changes. These changes should pass through governance and the Deans be included in the signing off process.

5. **Central Repository for all University Standing Committee reports to be posted and available to read.**
   - Dr. Missy Alexander brought this matter to our attention. CUCAS approved the proposal and brought it to the attention of the University Senate. CUCAS Chair JC Barone met with Veronica Kenausis, Director of the Library, Thomas Philbrick, President of the University Senate, and Keith Gauvin, Registrar, to discuss the best way to move forward. Jennifer O’Brien, University Senate Vice President, is working on this issue and presented an update at the May 9, 2018 Senate meeting.

6. **Review & Propose Revisions for CUCAS-related links in the Faculty Handbook.**
   - JC Barone is working with Amanda Lubell and Tom Yoon during summer 2018 to review the CUCAS-related pages that need updating in the Faculty Handbook. Revisions will be sent to the upcoming CUCAS Chair, Rebecca-Wade-Rancourt.

7. **Associate of Science Degree: Alignment in Liberal Arts with new Gen Ed.**
   - The AS in Liberal Arts is currently aligned with the old general education curriculum. This proposal brings it in line with the new general education. All competencies must be met, with the exception of Writing Tier 3 and Culminating General Education Experience, because these are meant to be advanced (300-400 level) and that is beyond the scope of an AS which generally ends at 200 level.

**Curriculum Proposals:**

The following curriculum proposals were approved:

1. Biological & Environmental Sciences: Add MAT120 as a cognate course to Biology majors, all options (CD1617187)
2. Art Department: New Course: Art Transfer & Articulation Policy Pathway (CD1718008)
3. Philosophy and Humanistic Studies Department: Contract Major In Philosophy for Ryan Zink (CD1718014)
4. Health Promotion & Exercise Sciences Department: Course revision: HPX 490 (CD1718013)
5. Philosophy and Humanistic Studies Department: Contract Major In Philosophy for Devin Kalal (CD1718011)
6. Philosophy and Humanistic Studies Department: Contract major in philosophy for Dana Fotheringham (CD1718015)
7. Nursing Department: NUR 3XX Special Topics in Nursing - Global Healthcare (CD1617167)
8. Education & Educational Psychology Department: ED 1XX: Cadet Teacher Introductory Practicum: Part 1 (CD1718038)
9. Education & Educational Psychology Department: ED 1XX: Cadet Teaching Introductory Practicum: Part 2 (CD1718039)
10. Communication & Media Arts Department: Clarification: Revision of COM minor & Program Sheet (CD1617150)
11. Health Promotion & Exercise Sciences Department: HPX 3XX: Health Promotion Policy, Advocacy, and Partnerships (CD1718070)
12. Digital & Interactive Media Arts Program: New course - ART/DIMA 2XX, Fundamentals of Imaging Software 1 (CD1718028)
14. Digital & Interactive Media Arts Program: Art Option Addition (CD1718025)
15. Biological & Environmental Sciences Department: New course BIO2xx Scientific Inquiry, Field for Biology Majors (CD1718016)
16. English Department: ENG 4XX Teaching Literature in the Schools (CD1718040)
17. Computer Science Department: Contract Major for Melissa Chillington, BA in Applied Computing (CD1718096)
18. Health, Promotion & Exercise Sciences Department: Minor in Health Promotion Studies (General) (CD1516215)
20. Digital & Interactive Media Arts Program: DIMA - Core Course Replacement (CD1718030)
21. Women's Studies Program: Update Women's Studies Minor & Program Sheet (CD1718057)
22. Physics, Astronomy & Meteorology Department: New course MTR 2XX Practicum in Weathercasting (CD1718064)
23. Music & Music Education Department: MUS 2XX Jazz Vocal Ensemble (CD1718069)
24. Nursing Department: Nursing 327 in the Community- Revised Course Outline (CD1718071)
25. Nursing Department: Revise NUR 105 – Application of Medication Math (CD1718081)
26. Education & Educational Psychology Department: Revised Program Sheet for Interdisciplinary Elementary Education and Secondary Education English (CD1718094)
27. Social Work Department: New Course: SW 312 (v2) (CD1718103)
28. Social Work Department: Revise Course: SW 325 credit increase (CD1718107)
29. Women's Studies Program: Contract Major: Women's Studies: Pre-Midwifery (CD1718110)
31. Philosophy & Humanistic Studies Department: BA in Contract Major: Aesthetic Theory and Practice, for Emily Chauvin (CD1718118)
32. Philosophy & Humanistic Studies Department: BA in Contract Major: Philosophy, for Alexandre Sauvagnat (CD1718134)
33. Philosophy & Humanistic Studies Department: BA in Contract Major: Philosophy of Psychology, for Autumn Aaronsohn (CD1718135)
34. Proposal from the of Health Promotion & Exercise Sciences Department: BA in Contract Major: Health and Wellness Coaching for Tia Weise (CD1718130)
35. Music & Music Education Department
36. BA in Contract Major: Vocal Studies, for Delecia Woods (CD1718133)
38. Social Work Department: Revision: Social Work Program Sheet (CD1718119)
40. Digital & Interactive Media Arts Program: Revision: DIMA 100, Introduction to Digital & Interactive Media Arts (CD1718115)
41. Communication & Media Arts Department: Revise Course: COM 235 (CD1718099)
42. Computer Science Department: New Course: Embedded Systems (CD1718125)
43. Computer Science Department: New Course: Database Development 1 (CD1718123)
44. Computer Science Department: New Course: Database Development 2 (CD1718124)
45. Computer Science Department: Contract Major in Applied Computing, concentration Software Engineering (CD1718152)
47. Social Sciences Department: New Course ECO 3XX, The Economics of Sports (CD1718082)
48. Social Work Department: Revise SW 350 (CD1718109)

The Committee thanked Dr. JC Barone for his term of service as Chair on the Committee on Undergraduate Curriculum and Academic Standards that ends this semester. Dr. Rebecca Wade-Rancourt was unanimously approved to be CUCAS Chair for 2018-2019.

Respectfully submitted,

JC Barone, PhD
Chair, Committee on Undergraduate Curriculum and Academic Standards
June 15, 2018