Voting members present: Theodora Pinou, Wynn Gadkar-Wilcox, Kelli Custer, Missy Alexander, Rebecca Wade-Rancourt, Jennifer O’Brien, Tim Wiggins, Monica Sousa

I. Minutes – February 2016 – Motion to Approve (Wynn, O’Brien) – Unanimously approved.

II. Old Business
   a. Scheduling of an additional, special meeting – Discussion regarding the necessity of additional meetings. April 15th is reserved in case we need a special meeting. O’Brien will reserve room.

III. New Business
   a. Sharepoint Course Proposals
      i. THR
         1. CD1516204 – Motion to approve as First year Experience course (Alexander, Custer) – Unanimously approved with revisions. Revisions included clarification of outcomes that are specific to First Year Experience competency, and a few spelling corrections.
      ii. ART - Motion to consider these courses as a bundle (Wade-Rancourt, Pinou) – Motion approved Unanimously. Upon discussion it was learned that courses were not seeking approval for a General Education Competency. Committee decided to pass these to CUCAS.
         1. CD1516111
         2. CD1516039
         3. CD1516038
         4. CD1516037
         5. CD1516036
         6. CD1516035
         7. CD1516031
      iii. COM – Motion to approve as a first year experience course (Gadkar-Wilcox, Alexander) – Unanimously approved with revisions: Word “Navigation” must be removed because we use the term “Experience” to define the competency.
         1. CD1516247
   b. Changes to Sharepoint course proposal application (specifically, GEC Areas and GEC fields). Discussion on updating course proposal application on Sharepoint to reflect General Education Competency’s (GEC). Suggestions included listing the new competencies only in each field. The competency list for GEC-2 should include none as a choice. This will permit a course to be approved for only one or two (maximum) competencies.
   c. Discussion re: breadth of General Education opportunities. Assessment was discussed by the General Education Committee, and there was agreement that the process should be inclusive. One suggestion was to collaborate with CELT to offer Competency Assessment workshops.
   d. Discussion re: approval process vis à vis number of course proposals received each month. The General Education Committee agreed that there would be a
25 proposal limit per meeting, and that a special meeting of the committee would need to be scheduled when more than 25 proposals required approval.

IV. Other Business:
   a. Webpage. – Jennifer O’Brien will create a new webpage that will permit easier uploading of information and accessible for comment by the university community.
   b. Other Business. – The General Education Committee discussed the application of “group work” towards evaluating “Writing Intensive Tier II” competency. The Committee agreed that “group work” was irrelevant to the assessment. Rather, Faculty must demonstrate that every student can, individually, meet the competency.