Committee members present; Kevin Burnard, Monica Sousa(Chair), Catherine Vanaria, Chuck Rocca, Russ Gladstone(recording), Veronica Kenausis, Scott Volpe, Brian Kennison, Aura Lippincott. Members away; Xiaoqi Han, Rebecca Woodard, SGA representatives

Meeting called to order at 10:05 AM.

Motion to accept December 7, 2018 meeting minutes, RG/CR. Unanimously accepted, with one abstention.

Veronica - reflected on the 12/12/18 OER Luncheon which reviewed the current OER environment including comments made by Kevin Corcoran, Director of Digital Learning at CSUS. The NO/LO(W) No cost / Low cost (under $40 for course books/materials) designation for courses that can now be searched in the course registration environment at CT Community Colleges. This enhancement has resulted in increased registration in these designated courses. The NO/LO designation will be taken up by the Deans’ Council here.

Chuck - commented during the discussion about the availability of textbooks provided by publishers as complimentary copies; that there is a difference between what the Community Colleges are able to get more titles, compared the CSUs which get fewer.

Scott - provided some tech updates from Media Services; Classroom with technology and teaching computer labs are getting Windows 10 upgrade on PCs. SmartBoards will be migrating to Windows 10, but the timeframe is YTBD. Additionally, Media Services offices will be moving into the White Hall Ceramics Lab space, and upgraded to new technology suites. The new app; “MyWCSU” is now available in the App Store, and Apple. It provides slick paths to Email, Banner, Grades, News, and much more. The Accessibility Office App is also being developed, details to follow. Additional training and support this app will come from Elizabeth Morel. WebCheckout, the scheduling App has been upgraded, some improvements have been made. Issues that need attention include email notification to patrons within the app.

Future meeting scheduling; March 10, April 1, and May 6. All meetings will start at 10 AM, in the Haas Library Conference room 309.

Monica & Russel- Currently we do not have SGA representatives on the Committee. Monica will contact Carlos Santos, SGA President to see if we can get student representatives.

Monica discussed the email received by Thomas Philbrick regarding committee bylaws. As a committee we need to address how committee members may participate in committee meetings. We discussed that participation in meeting meant that member could be physically present or via web/audio conferencing. We discussed the topic of voting and how votes are done. It was also suggested to include information regarding Roberts Rule of Order and what the process should be if we need to conduct a vote in between meetings. Monica will create a
draft of bylaw changes to reflect our discussion and send out to committee members for feedback.

Veronica announced that both new library hires; Julie Hunter, Student Success Librarian, with major responsibilities associated with FY classes, peer mentor program, liaison responsibilities with Communications Dept., and Reference has joined the Library Faculty. In addition, Lauren Eddy, Tutoring Resource Center Coordinator, will have extended interactions with the other academic support center across campus.

Veronica described the library’s initiative regarding Western Research Day (WRD), with a “Library Research Award” of $200. Some changes and expansion of the parameters of the award potentially include digitally capturing all of the WRD posters for retention in a repository.

Veronica commented about the Ancell Marketing class that created a marketing analysis/investigation into the social media environment that the library should exploit. The library has created a student assistant position to promote the libraries’ social media presence.

Veronica briefly described a future initiative that Julie Hunter is working on; “Human Library”, about the library gathering information expertise that individuals possess, and are willing to share, by being checked out by the library to interested patrons.

Meeting adjourned at 11:10 AM

Draft minutes respectfully submitted by Russ Gladstone