Media Services and Library Policy Committee
Annual Report
2016-2017

Elected Chair: Monica Sousa (PS)

Committee Members:  
Linda Forbes (A)  
Chuck Rocca (A&S)  
Catherine Vanaria (VPA)  
Russell Gladstone: Library Representative  
Veronica Kenausis: Director of Library Services  
Steve Veillette: CIO or designee  
Rebecca Woodward: Director of Informational Technology and Media Services  
Brian Kennison: Administrative Representative  
Aura Lippincott- Instructional Designer  
SGA Representatives- Faith Jano and Stefanie Nunez

The committee met monthly, eight times over the 2016-2017 academic year:

- September 22, 2016
- October 20, 2016
- November 17, 2016
- January 19, 2017
- February 16, 2017
- March 30, 2017
- April 20, 2017
- May 11, 2017

Over the course of this academic year the Media Services and Library Policy Committee continue to improve communication of our services to faculty, staff, and students with emphasis placed on the following areas:

**Open Educational Resources**

- In May 2016 the committee sent out a survey to all faculty regarding their knowledge of OER, utilization of OER and if they would be interested in using OER in their class. Information gathered from the survey showed faculty were interested in OER, but were unfamiliar what the resources were available. Results reviewed at the September meeting.
- During the President’s Opening meeting on August 24, 2016 Kevin Corcoran provided a brief summary of what is OER and resources were available. He also provided a 1 hour session that discussed OER further and provided faculty with resources on what types of OER were available for their classes.
- Librarians have been working with faculty to identify resources. The hope is that in the future the CSU system would have a network of OER resources available.
- WCSU Faculty were sent information regarding the 2017 Northeast Regional OER Summit which will be held in June of 2017 at UMASS Amherst.
- OER Leadership Summit was held on March 24th. Academic leadership/administration and invited faculty and staff attended the event.
- There are Library OER grants available that faculty were also made aware of.
• Aura has developed a summer institute workshop which will have a focus on OER on the last day. The workshops will be held on June 1, 2, and 5. There are 15 faculty members who will be attending.

**Technology Updates Discussed**

• Kaltura: captioning on the videos, pop-up quizzes, audio transcriptions. This can be integrated into Blackboard

• Library Search- Primo: new search engine rolled out in January of 2017. Now people have the ability to search all available resources across the CSU system.

• Blackboard: now has 24/7 tech support. Blackboard Learn SAAS will be changing to Blackboard Ultra once design and testing are done.

• Technology orientation videos: There was discussion regarding having quick tutorials for faculty and staff to navigate current and new programs. For example with the change over to the new Outlook many people did not know where to find things or do previous functions.

• Teaching and Learning Technology Showcase held on Oct 26 and Nov 3 to inform people of technology that is available. 15 people attended.

• Several classrooms were updated with new projectors, audio systems, and SMART boards. Also color copiers were deployed

**Committee by-law changes**

• Committee approved bylaw changes to include the following:
  o Add Instructional Designer as a member of this committee with voting privileges. With adding this member we now have 12 members on the committee
  o Director of Library Services will not have voting privileges
  o Director of Media Services was changed to Director of Informational Technology (IT) and Media Services to reflect the new title
  o Changes approved by the Senate at the March 22, 2017 meeting

**SGA representative**

• During the Fall semester we had a very low attendance from our 2 SGA Representatives. Both said they were available during meeting times. During the Spring semester none came to the meetings. One representative said she was available during schedule meetings dates, however never attended. This has been an ongoing issue over the years. Committee discussed ways we could increase SGA attendance at meetings. We value students input and perspective, and would like to have student representation at the meetings.

**Suggestions for next year:**

• Ongoing topics
  o Support OER
  o Support Student Online Success (SOS)

• Review End of Program Evaluations from departments on Library, IT, and Media services needs or concerns to address.

• Continue to promote, discuss and educate both faculty and students on various library, technology and media services.

Respectfully Submitted,
Monica Sousa Ed.D., ACNS-BC, APRN
Chair, Media Services and Library Policy Committee
May 11, 2017