Western Connecticut State University  
Educational Review Committee  
February 27, 2019 2:00 – 4:00 PM

Data Retreat Meeting Minutes

In Attendance: S. Atasanoff, M. Doiron, P. Goolkasian, D. Burns for B. Hall, Jeff Jaslow, Patricia Michael, Catherine O’Callaghan, Katherine Roe
Additional Faculty for Data Retreat: A. Brewer, M. Delcourt, S. Kuhn, G. Lomas, D. Mariotti, T. Stewart

1. Call to Order at 2:05 PM
   1a. Determined quorum
   1b. November 2018 minutes will be emailed for electronic vote as wrong minutes were sent out.

2. Old Business: No old business on the agenda

3. New Business
   3a. Revised MSED ABA program
       Stephanie Kuhn presented the revised MSED in ABA curriculum to align with Task List 5. Content was shifted to include new demands from the ABA International. The motion was approved and passed.
   3b. Suspension of Secondary Ed Earth Science Program
       Katie O’Callaghan reported that there has only been one completer in five years in this program. There is one new student and the Department will allow her to finish the program. The Department of Physics, Astronomy, and Meteorology have also approved the suspension of the program. The motion was approved and passed.
   3c. ED 340 Tier III Writing Competency
       Katie O’Callaghan presented the proposal to align ED 340 with Tier III writing competency for secondary education and health education candidates. They must complete the edTPA portfolio in this course which is a critical analysis of planning, instruction, and assessment consisting of 60 to 100 pages. The motion was approved and passed.
3d. Assessment fee for MSED SPED/Reading Programs

Katie O’Callaghan reported that the new MSED in Literacy and Language Arts and the new MSED Special Education programs both have an assessment course that requires candidates to examine tests. The library cannot purchase these for specific programs so the Department will need to charge a $100 fee to the assessment courses to purchase the tests: MSED Special Education Course: ED 617 Assessment in Special Education, MSED Literacy and Language Arts: ED 609 Assessments in Reading and Language Arts. The motion was approved and passed.

3e. Field Experience Handbook

Katie O’Callaghan presented the Field Experience Handbook that is a product of the CEEDAR grant work in the fall. It outlines Tier I, Tier II, and Tier III field experiences for initial programs. The motion to accept the handbook was approved and passed.

- Data Retreat

4. Adjourned at 4:00PM

Respectfully Submitted by
Katie O’Callaghan, Co-Chair
Educational Review Committee
Feb. 27, 2019